



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: FY 2009 5310 Applicants

DATE: March 16, 2009

FR: Kristen Mazur

RE: Supplemental Instructions for Coordinated Plan Requirements

The following information and guidance pertain to the Coordinated Plan requirements in the Section 5310 FY 2009 funding cycle. Subject headings below refer to subject headings and sections in the 5310 Grant Application, available at <http://www.dot.ca.gov/hq/MassTrans/Docs-Pdfs/5310/2009App.doc>. This memo provides information that is supplemental to the 5310 Application Instructions, available at <http://www.dot.ca.gov/hq/MassTrans/Docs-Pdfs/5310/2009appinstructions.doc>, and is specific to San Francisco Bay Area applicants.

Part I – Applicant Eligibility – Coordinated Plan Certification (Application page 3)

MTC will prepare a letter certifying which projects are derived from the Coordinated Plan, available at www.mtc.ca.gov/planning/pths/. We will make the determination after we receive and review your application, and insert the letter in your application as appropriate in the transmittal to Caltrans. Note that projects that cannot be demonstrated to be derived from the Coordinated Plan are ineligible to apply for Section 5310 funds. Applicants should fill in the Coordinated Plan Lead Agency section as follows:

Lead Agency (Certifying the applicant's requested projects are derived from the Region's Coordinated Plan.) <i>Metropolitan Transportation Commission</i>	
Title of Coordinated Plan <i>Coordinated Public Transit/Human Services Transportation Plan, Elderly and Disabled Component</i>	Date Plan Adopted (attach documentation) <i>Dec. 19, 2007, MTC Resolution No. 3787</i>
	Date of Draft Plan <i>N/A</i>
Agency Representative Name (Print) <i>See attached letter from MTC</i>	Title <i>See attached letter from MTC</i>
Signature <i>See attached letter from MTC</i>	Date <i>See attached letter from MTC</i>

Part III – Scoring Criteria – Coordinated Plan Requirements (Application pages 19-20)

Applicants should refer to the chapters, sections, figures, or pages in the Coordinated Plan as indicated below to respond to the following questions:

1. Generally describe the available non-profit, public transit or Paratransit, including fixed route, dial-a-ride, ADA complementary Paratransit services. (Indicate Coordinated Plan Section/Page Number.)

The information required to respond to this question is in Chapter 4, Existing Transportation Resources. Beginning on page 4-4, transportation providers are listed by County or Multi-County.

2. Describe the transportation needs of individuals with disabilities or elderly individuals to be served by the proposed project. (Indicate Coordinated Plan Section/Page Number.)

The information required to respond to this question is in Chapter 6, Documentation of Unmet Needs. Beginning on page 6-1, a summary of transportation gaps for older adults and persons with disabilities is provided. See also Figure 6-1 for needs that apply not only to older adults and persons with disabilities, but for low-income individuals as well.

3. How does this project(s) address one or more of the coordination strategies, activities, and/or projects and efficiencies identified in the Coordinated Plan for your area? (Indicate Coordinated Plan Section/Page Number.)

The information required to respond to this question is contained either in Chapter 7, Solutions to Gaps, and/or Chapter 8, Strategies to Enhance Coordination of Service Delivery. In Chapter 7, solutions to gaps are grouped under five broad categories, with detailed solutions, gaps addressed, and implementation issues provided in separate figures for each category and for solutions that address multiple categories. In Chapter 8, strategies for coordinating services for transportation-disadvantaged populations are provided.

4. How does this project(s) address one or more of the implementation priorities identified in the Coordinated Plan for your area? (Indicate Coordinated Plan Section/Page Number.)

The Coordinated Plan delegates to the counties the prioritization of local project applications for 5310. There are several sections in the Plan that could inform the county's implementation prioritization efforts:

- a) Chapter 8, Figure 8-2, Implementation of Coordination Strategies, on pages 8-26 and 8-27 lists strategies for coordinating service delivery and implementation steps for those strategies;*
- b) Appendix D, Unmet Needs by County, lists priority gaps by County; and*
- c) The Evaluation Criteria section in Chapter 7, beginning on page 7-18, lists the following criteria for evaluating projects based on the priority gaps and solutions included in the Plan: community, financial, implementation, coordination, and transportation benefits.*

Briefly describe how your project addresses any of the above, and indicate which section/page you are referring to in your response.

Also, beginning on page 7-1, Figures 7-1 through 7-6 list implementation issues that are associated with various solutions. Briefly describe how your project addresses the implementation issue that is associated with the solution that you identified under question 3.